

# DLSA NOTICE OF INTENTION TO DEFER LESSONS - D8



☐ DEFERMENT OF LESSONS - PROGRAM BASED BOOKINGS

Customers are required to provide notice of their intention to defer lessons to our Admin Team a **MINIMUM of 2 WEEKS** prior to the commencement of the new program to avoid a cancellation fee. Cancellation mid program will incur a cancellation fee.

☐ I am a **Direct Debit Customer**

## SECTION 1 - DLSA CUSTOMER

1 PARENT NAME: \_\_\_\_\_ SURNAME: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_ / \_\_\_\_\_ /20\_\_\_\_

CHILD NAME & LEVEL: \_\_\_\_\_ WILSONTON CENT. HTS

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2 I UNDERSTAND THAT I WILL NEED TO REBOOK TO RECOMMENCE LESSONS TICK  
☐ YES

3 I UNDERSTAND THAT BY DEFERING LESSONS, THE PLACES I AM CURRENTLY BOOKED INTO MAY NOT BE AVAILABLE FOR BOOKING WHEN I WISH TO RECOMMENCE LESSONS ☐ YES

4 WHAT IS THE DATE OF YOUR YOUR LAST LESSON? \_\_\_\_\_ / \_\_\_\_\_ /20\_\_\_\_

5 MY CURRENT PROGRAM FEES ARE PAID IN FULL ☐ NO ☐ YES

## SO THAT WE CAN LEARN FROM YOU, PLEASE PROVIDE US WITH SOME QUICK FEEDBACK

6 REASON FOR DEFERRAL: PLEASE TICK ANY

* MOVING	* JUST NEED A BREAK. WILL BE BACK
* CHILD/REN HAVE REACHED A GOOD WATER SAFETY LEVEL	* FINANCIAL DECISION
* WINTER BREAK	* UNHAPPY WITH THE FACILITY
* UNHAPPY WITH THE PROGRAM	
* UNHAPPY WITH THE TEACHER	* CHILDREN NOT PROGRESSING
* PROBLEM WITH ADMIN	

	NO	KIND OF				YES
7 WHERE YOU HAPPY WITH YOUR TIME AT DLSA?	1	2	3	4	5	
8 DID WE MEET YOUR EXPECTATIONS DURING THIS TIME?	1	2	3	4	5	
9 WOULD YOU RECOMMEND DLSA TO FRIENDS?	1	2	3	4	5	

10 SIGNED: \_\_\_\_\_

## SECTION 2

### OFFICE USE ONLY - DLSA ADMINISTRATOR

DEFERRAL PROCESSED IN ICP: YES NO \_\_\_\_\_ / \_\_\_\_\_ /20\_\_\_\_

DEFERRAL PROCESSED IN PODIO: YES NO \_\_\_\_\_ / \_\_\_\_\_ /20\_\_\_\_

IS THERE CURRENTLY AN OUTSTANDING INVOICE: YES NO AMOUNT: \$ \_\_\_\_\_

FUTHER NOTES: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_